

STYLE SHEET

FORMATTING SUBMISSIONS

Submit as a .doc, .docx, or .rtf, left aligned, single or double space. 12-point font, Times New Roman. Include page numbers and word count and the end of the document. Do not embed footnotes or endnotes (see below for details).

BIBLIOGRAPHIC REFERENCES & NOTATION

1. Notes are included at the end of the document as unembedded endnotes. Use regular script (not superscript) reference numbers for your notes both in the text body and the endnotes.

e.g. “. . . according to Heidegger scapegoats are being-in-field. (1) Though we find elsewhere that . . .”

Notes:

(1) One could argue, however, that Heidegger’s dismissal, indeed erasure, of the terratological dimension of Da-sein produces the exilic being-in-field. Martin Heidegger, *Being and Time* (1927), trans. Joan Stambaugh (Albany: State University of New York Press, 1996).

2. All sources should be cited and formatted according to the latest edition of the *Chicago Manual of Style*.

2. Use one (1) space after periods.

3. Epigraphs should be formatted as follows: Quoted sentence or paragraph (roman, unquoted).
– Author, *Title*, date

4. A quotation of two or more lines should be set off from the text as a block quote and does not require quotation marks at the beginning or end.

5. Quoted phrases should be prefaced in the author’s own words (i.e. According to Heidegger, “scapegoats are lost children.”).

6. Use endnotes rather than footnotes and follow the Arabic numerical sequencing (1,2,3,4...).

7. It is not necessary to include a bibliography with your text. Endnote citations are required only if the outside sources have been directly consulted.

8. Maintain all indigenous diacritics in your text, i.e. é, ç, â, etc.

BIO

Please include a 50-75 word bio with your submission.

LENGTH OF TEXT

1. Features:
4500-6500 words
(3 scapegoat pages)

2. Projects:
Max 2500 words
(2 page scapegoat spread)

3. Reviews:
1000-1500 words

249 Bathurst Street
Toronto, Ontario
M5T 2S4, Canada

scapegoatjournal.org
scapegoatsays@gmail.com

GRAPHIC STANDARDS

IMAGE SUBMISSIONS

For photographs and illustrations, please send hi-quality .jpg, .tiff, or .psd format with a resolution no lower than 300 dpi. Physical dimensions should roughly correspond with projected print dimensions. For diagrams and vector drawings* please send .eps or .pdf format with fonts embedded or outlined. All images must be accompanied by a list of full caption information, corresponding to the correct filenames, in the following format:

Artworks:

Artist, *Title*, Year. Material, Length/Dimensions (metric). Photo credit (if available/applicable). Image Credit (if available/applicable).

Architectural and landscape works:

Architect, *Project title* (if available/applicable) or site name (if available/applicable), location construction dates. Photo credit (if available/applicable). Image Credit (if available/applicable).

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For diagrams or vector drawings, line weights must be a minimum of 0.25 pt (when the image is scaled at 100%) in order to print properly. The submitted diagram or vector drawing may be placed at a smaller scale, in which case line weights would shrink, potentially causing them to break up. The designer may modify the diagram/drawing by thickening lines to compensate. All modified diagrams/drawings will be presented to contributors for final approval.